



# Simi Valley Toastmasters #3533

President's Distinguished

Give Voice to your potential

## May 28, 2015



## Theme: "Memorial Day"

We discussed again tonight, that we need volunteers for a few officer roles. Please think about volunteering for an available officer role. That is one way you can help yourself become a better leader as well as accomplish your Advanced Communicator Silver. Below you will see the new slate of officers that we have slated for 2015 - 2016 and some of the duties of that role. **Go to officers training and you can learn a lot more.**

- President:** Kamalika Roy, CC
- Vice President of Education:**
- Vice President of Membership:**
- Vice President of Public Relations:** Linda Mann, DTM
- Secretary:**
- Treasurer:** Alan Mann, DTM
- Sgt. At Arms:** Tracy Spinella

**Please read the officer positions on the next page and let us know next week who is interested in which position.**

**Thank you**

After reading each office positions on the next page, please let us know which position you would like to hold starting July 1, 2015 and running until June 30, 2016.

If interested in one of these positions, please contact our President, Greg Seymour, DTM or our VP of Education, Linda Mann, DTM at one of our meetings.

### The officer positions are:

- President:**
  - The president will communicate their vision for the year.
  - Use executive board meetings to set and achieve goals
  - Set membership/educational goals
  - Be enthusiastic
  - Feature quality programming
  - Encourage active participation
  - Require manual speeches
  - Keep membership at charter strength

### Mission Statement

Simi Valley Toastmasters provides a supportive and positive learning experience in which members are empowered to develop communication and leadership skills, resulting in greater self-confidence and personal growth.

**Meeting date:  
Every Thursday**

**7:15PM**



**Simi Valley Moose Lodge 1902**  
4860 Alamo Street  
Simi Valley, CA 93063

## Vice President of Education

- Create varied programs
- Assign meeting roles
- Prepare agendas
- Promote participation in communication & leadership tracks
- Educate mentors
- Track progress of all members
- Include manual in “sales pitch”
- Assist members with paperwork
- Organize speech contests
- Promote area/district meeting attendance
- Motivate participation

We can break up the duties of the Vice President of Education if need be. We just need one person as the main person with Toastmasters International.

## VP of Public Relations

- Develop media list
- Target audience
- Send promotional material to media members
- Send news releases
- Give interviews
- Send invitations to employees
- Document and promote current events
- Promote benefits of membership

Being the VP of Public Relations, means advertising in the local paper at least once a month (which is FREE). The papers include: Ventura County Star, Simi Valley Acorn, Ventura Acorn, Thousand Oaks Acorn. All of these papers will allow us to advertise for FREE once a month. Put flyers at the local library and hang the flyers at Starbucks and any where else that will let you. Being the VP of PR also means writing newsletters and maintaining the Meetup page along with the website and Twitter.

***Each officer can have a Co-VP to help out as well as train for the next term.***

## VP of Membership

- Add at least one new member a month
- Have a minimum of 20 members at year-end
- Promote benefits to current members
- Hold at least two membership contests
- Offer recognition
- Complete application/submit online
- Review roster online

## Secretary

- Maintain membership roster
- Keep club files
- Handle correspondence
- Record/read minutes

## Treasurer

- Prepare a budget
- Prepare and send dues statements
- Collect and submit dues to World Headquarters
- Submit applications
- Keep records
- Submit accounts for audit
- Announce dues are due

## Sgt at Arms

- Maintain equipment and supplies
- Arrange room and equipment
- Ensure meetings start on time
- Keep box of supplies with you at all times
- Arrive at meeting at least 10 minutes early

## Immediate Past President

- Serves as chairman of nominating committee.
- Provides backup and moral support for new president.

**Note:** Term of offices is six months - January 1 through June 30 or July 1 through December 31. President may serve only two consecutive terms (one year). No term limits for other offices. For our club, ALL offices are held for one year, because the first six months is a learning process.

***Being a club officer gives you the opportunity to make an impact on the future of the club.***

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Thank you to these members for helping once again help Simi Valley Toastmasters have such a successful meeting last night! John Bliss, Joy Gaylord, Alan Mann, Linda Mann, Tom Matulaitis, Kamalika Roy, Irasema Sequiera, Gregory Seymour, Tracy Spinella and Sridevy Thangsdurai

Thanks to ALL of you for helping us start on time and end on time! We had two amazing speakers!

John Bliss, who gave his ice breaker, titled: "Icebreaker" and Tracy Spinella with "Healthy Eating"

We then had two very experienced Toastmasters evaluate each of the speakers: Greg Seymour and Kamalika Roy and then the real fun started with Table Topics, led by Tom Matulaitis, who asked very thought provoking questions on Memorial Day. Excellent Job Tom Matulaitis!

***THANK YOU TO ALL OF THE MEMBERS FOR COMING TO THE MEETING AND HELPING ONCE AGAIN, MAKE SUCH A FUN, AND PROFESSIONAL MEETING!***

## Our winners tonight were:

**Best Table Topics:** Sridevi Thangadurai

**Best Evaluator:** Kamalika Roy, CC

**Best Speaker:** John Bliss



VP of Education, Linda Mann, DTM giving an Ice Breaker pin to John Bliss





In photo above, from left to right: (Trophy Master) Pawan Gupta, (Best Table Topics) Sridevi Thangadurai, (Best Evaluator) Kamalika Roy, CC and John Bliss

Learn Leadership experience right here at  
**Simi Valley Toastmasters!**

**June 4, 2015 Theme:** *“Keep Checking the website”*

Remember our club website is: <http://simivalleytoastmasters.toastmastersclubs.org/>